

HACKTHORN and COLD HANWORTH PARISH COUNCIL

Minutes of the annual meeting of Hackthorn & Cold Hanworth Parish Council held on Tuesday 16th May 2023 at **8.30pm** in Hackthorn Village Hall

Present: Councillors Pickering (Chair), Graves, Marsden and Bright.

In attendance: The clerk.

1. Election of Chairman:- L. Pickering. Proposed, Cllr Marsden. Seconded, Cllr Graves. Accepted.
2. Apologies for Absence – None received. Councillors are reminded that apologies for absence need to be given and accepted otherwise disqualification after three missed meetings will apply.
3. To receive declarations of interest – There were no declarations at this point.
4. Minutes of meeting held on 14th March 2023- Signed as a true record.
5. Chair and councils comments- None.
6. Clerk's report on matters outstanding:- Nothing to report.
7. Reports from outside bodies:- None
8. Planning- Chairman reported that Scampton meeting on 20th March. Was very well attended. WLDC attempted an injunction to stop housing of asylum seekers but this failed.
9. LCC Highways matters:- Clerk to ask Anglian Water to make good verges on completion of laying new pipework in the village. Also report mud on the road. Potholes on road to A15 and Popples Hill to be reported to LCC.
10. Financial matters: H. Pitman: £255.30; AL Pickering £352.81; D. Reed: £60; Y. Burzynska £87.11; M. Wass £62.56; E. Blackburn £23.10. Payments approved. A total of £585.58 was spent on the Coronation event and it was agreed that the village hall keep donations. Now the new bank mandate is in force council agreed to close the business account and transfer the balance to the treasurers account.
Annual Return for the year ended 31 March 2023
 - a) Execute Annual Governance Statement: Executed
 - b) To approve Statement of accounts: Approved
 - c) Execute certificate of Exemption: Executed
 - d) Execute review of effectiveness of internal audit: Executed
11. Renewal of insurance policy and review inventory of assets:- Office equipment held at the ex-clerk's house has been removed from the policy and addition of the defibrillator has been made thus reducing the premium by £14.04 to £218.09. Council resolved to also add the phone box, insurance value of £5K. Clerk to do and advise additional premium. Asset register reviewed.
12. To review financial regulations:- Reviewed in January.
13. To review standing orders:- Reviewed in January.
14. To note general correspondence- circulated.
15. To further discuss installation of village entrances- Defer to next meeting.
16. To discuss tree planting in the village- Defer to September meeting.
17. To further discuss war memorial plaque:- Deferred in Cllr Finney's absence.

- 18. Items of information to be noted and if necessary to be dealt with at the next meeting:- Council agreed that going forward it would prefer to have a different night to Spridlington. Also the budget meeting is to be held on Monday, 6th November. The chairman asked whether it would be possible to alternate the earlier meeting rather than Hackthorn always be at 8pm. Clerk to speak with Spridlington.

The meeting closed at 9.30pm

Chair

Date