

HACKTHORN and COLD HANWORTH PARISH COUNCIL

Minutes of the annual meeting of Hackthorn & Cold Hanworth Parish Council held on Tuesday 21st May 2024 at 7.11pm in Hackthorn Village Hall

Present: Councillors Pickering (Chair), Bright, Graves, Marsden and Finney.
In attendance: The clerk.

1. Election of Chairman- Cllr Pickering. Proposed, Cllr Marsden. Seconded, Cllr Bright. Declaration signed.
2. Apologies for Absence – Cllrs Albone & Cracroft-Eley
3. To receive declarations of interest – There were no declarations at this point.
4. Minutes of meeting held on 12th March- Signed as a true record.
5. Chair and councils comments- Chairman asked for defibrillator maintenance to be added to future agendas.
6. Clerk's report on matters outstanding:- Nothing to report.
7. Reports from outside bodies:- No one in attendance. Police report previously circulated.
8. Planning- None. Scampton meeting was cancelled and no update received.
9. LCC Highways matters:- Following a positive meeting with LCC Cllr Rawlins, a letter has been sent. To be circulated to whole council. Further potholes to be reported to highways. Tree down near South Farm is obstructing the footpath. LCC to be informed. Tree needs attention near Crow Hill. Cllr Bright to forward plan to clerk so she can inform the landowner.
10. Financial matters: H. Pitman: £279.98. Payment approved.
Annual return for the year ended 31 March 2024:
 - a) Execute Annual Governance Statement: Executed.
 - b) To approve Statement of Accounts: Approved
 - c) Execute Certificate of Exemption: Executed
 - d)Execute review of effectiveness of internal audit: Executed
11. Renewal of insurance policy & review inventory of assets: Renew insurance with Zurich at a cost of ££277.65. No change to asset register.
12. To review financial regulations: Reviewed
13. To review standing orders: Reviewed
14. To note general correspondence- Anglian Water update on pipeline circulated. Defibrillator reminder for check. A training day was suggested.
15. To discuss village project to utilise CIL monies- Unveiling of plaque for the war memorial to go on wooden plinth. Project complete after fifteen years. Thanks to Cllr Finney. Two projects put forward: entrance gates to village to deter speeding or a new bench and information board in the bus shelter. To be decided at next meeting.
16. To discuss attendance at Code of Conduct training:- Councillors to inform the clerk if they wish to attend.
17. Items of information to be noted and if necessary to be dealt with at the next meeting:-
Agenda items: Village project; defibrillator maintenance; phone box maintenance; litter pick.

The meeting closed at 8.20pm

Chair

Date

Next meeting date 9th July at 8pm: