

HACKTHORN and COLD HANWORTH PARISH COUNCIL

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Dear Councillor

You are hereby summoned to attend the annual meeting of the council to be held on Tuesday, 13th May 2025 at the close of the annual parish meetings for Hackthorn and Cold Hanworth in Hackthorn Village Hall

Prior to the commencement of the meeting there will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short statements to the Council.

Helen Pitman

Clerk to Parish Council

Date: 1st May 2025

AGENDA

1. Election of chairman
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
4. Minutes of meeting held on 11th March 2025
5. Chair & councils' comments
6. Clerk's report on matters outstanding
7. Reports from outside bodies: to include county, district & policing matters
8. Planning: to discuss any planning applications received from the Planning Authority. Also to include update on RAF Scampton
9. LCC highways matters
10. Financial matters: To approve payments.
Annual Return for the year ended 31 March 2025
 - a) Execute Annual Governance Statement
 - b) To approve Statement of Accounts
 - c) Execute Certificate of Exemption
 - d) Execute review of effectiveness of internal audit
11. Renewal of insurance policy and review inventory of assets
12. To review financial regulations
13. To review standing orders
14. To note general correspondence
15. To discuss village project, particularly content of the interpretation panel
16. To discuss phone box maintenance
17. Items of information to be noted and if necessary to be dealt with at the next meeting