

HACKTHORN and COLD HANWORTH PARISH COUNCIL

Minutes of the annual meeting of Hackthorn & Cold Hanworth Parish Council held on Tuesday 13th May 2025 at 7.30pm in Hackthorn Village Hall

Present: Councillors Pickering (Chair), Albone, Graves, Marsden, Cracroft-Eley and Finney.

In attendance: The clerk and one member of the public.

1. Election of Chairman- Cllr Pickering. Proposed, Cllr Albone. Seconded, Cllr Cracroft-Eley. Declaration signed.
2. Apologies for Absence – Cllr Bright
3. To receive declarations of interest – There were no declarations at this point.
4. Minutes of meeting held on 11th March- Signed as a true record.
5. Chair and councils comments- Chairman advised the litter pick had taken place with a lot of litter being collected.
6. Clerk's report on matters outstanding:- Nothing to report.
7. Reports from outside bodies:- No one in attendance. Police report previously circulated.
8. Planning- None. Scampton meeting to be held on 4th June.
9. LCC Highways matters:- Dangerous potholes at the side of the road leading to A15 to be reported to LCC, together with ongoing issue on Long Lane.
10. Financial matters: H. Pitman: £336.50; Village Hall: £25. Payments approved. The clerk informed council of problems with HMRC payroll software. Clerk to purchase new laptop. Contribution to be discussed at next meeting **agenda**

Annual return for the year ended 31 March 2025:

- a) Execute Annual Governance Statement: Executed.
- b) To approve Statement of Accounts: Approved
- c) Execute Certificate of Exemption: Executed
- d) Execute review of effectiveness of internal audit: Executed
11. Renewal of insurance policy & review inventory of assets: Renew insurance with Zurich at a cost of £250.34. No change to asset register.
12. To review financial regulations: Reviewed
13. To review standing orders: Reviewed
14. To note general correspondence- Concern re unruly dog in village to be reported to West Lindsey and the police.
15. To discuss village project to utilise CIL monies- Cllr Finney gave update on his attendance to Community Projects seminar and advised that various workshops are to be held in the future. It was agreed that a quote be sought for a bench in the bus shelter but that further consultation be had with residents regarding a more community based use. **agenda**
16. To discuss phone box maintenance:- No tradesmen interested in the job. Advertise in Signpost magazine for local resident who may be interested. **agenda**
17. Items of information to be noted and if necessary to be dealt with at the next meeting:- Agenda items: Village project; phone box maintenance; new laptop.

The meeting closed at 8.20pm

Chair

Date

Next meeting date 8th July at 8pm: